



User's Guide to Sears List of Subject Headings

Mohinder P. Satija, Dorothy Elizabeth Haynes

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There is no entire book on current usage of this important library tool, and so, the present work is an endeavor to fill this gap in the literature. A companion to the 19th edition of the *Sears List*, this new publication explains the theoretical foundations, history, and application of the *Sears List*. It is a manual for beginners to understand the importance of vocabulary control, the process of subject analysis, the structure and organization of the *Sears List*, and the methods to locate, specify, and construct subject headings. In addition, the manual provides cross-references for the public catalog. Subject headings in the complex areas of languages and literatures, as well as biographical and geographical works are each given a separate chapter. This work will be very important to technical services librarians, subject catalogers, students, and teachers of library and information science.

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